

## Devon FHS 2020 Membership Renewal

Please renew your subscription as soon as possible, to allow the Society time to order magazines. This will save the Society the costs and time involved in sending reminders.

Non-renewing Members' details will be removed from the Members' Area during the last week in January.

Renew by post for 2020 by printing and completing the form below and sending to the Membership Secretary.

**No postal receipt will be sent unless you include a SAE.**

Renew online via our secure site.

Visit [www.devonfhs.org.uk](http://www.devonfhs.org.uk) and select Membership.

Online renewals will receive an emailed receipt for your online payment.

Please keep this for your records.

You will receive your first 2020 Devon Family Historian in February 2020.

If you decide on an E-Membership, you will need to register on the Members' Area and create a Password to access the Devon Family Historians in February, May, August and November 2020.

Availability of the E-magazine will be notified by a message on our Website and Facebook pages.

**PLEASE advise any change of address and/or email during 2020 by post, or by email to [membership@devonfhs.org.uk](mailto:membership@devonfhs.org.uk)**

**PLEASE also update your details on the Members' Area *Sign in* and select *My Details***

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### NOTE:

To safeguard your information, we regret that the Society is no longer able to provide the facility for members to renew memberships by sending credit or debit card details by post.

The Online Shop provides a secure method of payment.

# R Membership Renewal 2020

Devon FHS Renewal 1<sup>st</sup> January - 31<sup>st</sup> December 2020

BLOCK CAPITALS PLEASE Membership No \_\_\_\_\_

Name 1 Mr Mrs Miss Ms Initial(s) \_\_\_\_\_ Surname \_\_\_\_\_

Name 2 Mr Mrs Miss Ms Initial(s) \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post/Zip Code \_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_

Tick if address and/or email changed since last renewal

Signed \_\_\_\_\_ Date \_\_\_\_\_

Annual Subscription - to receive Printed Magazines sent by post

**UK membership £16.00**

**Overseas £22.00 (All mail sent by air)**

Annual Subscription - Magazines available for download from the Members' Area

**E-Membership £12.00 available Worldwide  
to individuals but NOT to Associate Members.**

Life Membership - apply to Membership Secretary: [membership@devonfhs.org.uk](mailto:membership@devonfhs.org.uk)

I wish to renew my Devon FHS membership for 2020 value £.....

I am including a Donation to assist the work of Devon FHS value £.....

I enclose cheque/PO/money order number..... Total £.....

Please make cheques etc. payable to: **DEVON FHS & remit in STERLING**

I pay by Standing Order. I have sent a new SO form to my Bank.

**Please complete and return this form as soon as possible to:**

**Mr J Carr, Membership Secretary Devon FHS, 34 Briarleigh Close,  
Mainstone, Plymouth, Devon UK. PL6 8RT**

Charity No 282490 Registered in England and Wales

## Devon Family History Society - How we use your data

Devon Family History Society's Privacy Notice may be found on the website [http://www.devonfhs.org.uk/documents/FORM\\_1\\_Devon\\_FHS\\_Privacy\\_Notice.pdf](http://www.devonfhs.org.uk/documents/FORM_1_Devon_FHS_Privacy_Notice.pdf) or request a copy by enclosing a SAE with this renewal form - indicate YES/NO

Purposes for which we will use your personal data are listed below.

We will only use your personal data when the law allows us to. Most commonly, we will keep and use your data if we have a legitimate and/or contractual reason for keeping it. Your details are used to fulfil our contract with you and also if the Society needs to contact you for administrative matters. All computers holding your information are password protected and our Membership Database and Members' Area information are encrypted.

1. The following is held in an encrypted database by the Membership Secretary who is also the Data Manager. Your name(s), address, postcode, membership number, membership status, method of payment, date of joining/resignation, plus email and telephone number if you have provided them. A back-up is held by the Deputy Membership Secretary and the Chairman.
2. The Members' Area Coordinator holds your name, membership number and postcode on a secure password protected system to identify you when you register in the Members' Area.
3. Tree House holds your name, membership number and postcode on a secure password protected system to verify your admission to Tree House as a member.
4. The Gift Aid Coordinator holds your signed Gift Aid Declaration in a secure office.
5. The Membership Secretary provides your details to the Printer for posting out the quarterly Devon Family Historian. Information is deleted from the Printer's system immediately after printing address inserts. The Printer is registered with the Information Commissioner.
6. Ordering from Devon FHS's Online Shop is detailed in the Shop's Terms and Conditions. No credit or debit card details are available to the Society.
7. Our Website, Members' Area, Online Shop and Membership Database are designed by a commercial company, which observes GDPR regulations. Updating these may require a commercial company to access your personal data for specific reasons.
8. You manage your own interests on the Members Area. Your password and contact details are encrypted.
9. Articles submitted for publication in the Devon Family Historian include your name, address, membership number and email.
10. Your email or address is used to send you one reminder for an overdue subscription.

**We only use your personal data for matters as listed and will not disclose any information to a third party without your explicit permission, however please note that we may process your personal data without your knowledge or consent where this is required or permitted by law.**

You are able to withdraw your consent to storage, processing and use of your data at any time by contacting [datamanager@devonfhs.org.uk](mailto:datamanager@devonfhs.org.uk) or by post to: Devon FHS Data Manager, 34 Briarleigh Close, Mainstone, Plymouth, Devon, UK. PL6 8RT Your details will then be removed, except for Gift Aid and Inland Revenue purposes.

Oct 2019

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